



## **FY2011 (7/1/10 – 6/30/11) Annual Work Plan**

### **Ferry Conservation District**

**For More Information Contact:**

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#### **Mission of the Ferry Conservation District**

- The conservation of renewable natural resources is a key element in providing conditions conducive to sustainable rural lifestyles, profitable local businesses, and a healthy environment.

##### **Natural Resources Inventory:**

Total Private Lands	298,340 acres
Federal Lands	493,152 acres
State Lands	29,735 acres
County Lands	7,982 acres
Tribal and allocated lands	605,759 acres
Total Land in District	1,434,878 acres

Source: Ferry County Planning Commission

##### **Private Land Break Down:**

Timber	132,448 acres
Range	128,000 acres
Cropland	30,000 acres
Roads and towns	7,892 acres
Total Private Land	298,340 acres

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#### **Natural Resource Priorities and Goals:**

- ♦ **Clean Lakes, Streams, and Watersheds**
  - By the end of 2011, install 5 miles of riparian fencing along the Kettle River.
  - By the end of 2011, assess the water quality of Curlew Lake.
  - Work with 2 landowners per year over the next 5 years on stream bank stabilization on the San Poil.
  - Establish off-stream stock/wildlife watering facilities with 2 landowners per year over the next 5 years.
- ♦ **Farmland Preservation / Conservation Easements**
  - By the end of 2010, the district board will visit an existing conservation easement to gain information for the formation of a policy.
  - By the end of 2010, have at least 2 field tours for school age youth addressing farmland preservation.
  - By 2012, target 10 large agricultural operators with at least 100 acres for cost share assistance.
- ♦ **Conservation Education**
  - By 2011, collaborate with the Water Conservancy Board to contact water right holders and provide them with information about water rights issues.
  - Through 2011, continue to work on conservation curricula for local school age youth.



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- By 2012, develop a nature education trail and a historical marker on the Herron Creek property.
- By 2012, provide nutrient management education to 75% of small acreage landowners.
- By 2013, coordinate on 5 projects with WSU Ferry County Extension.
- ♦ **Forest Health**
  - By the end of 2010, revise the Myers property plan.
  - By 2010, develop district capacity to provide assistance to private landowners who are preparing forest management plans.
  - By 2010, develop a bio-fuels project to reduce fuel loading in the forest and to reduce dependence on outside fuel sources.
  - By 2012, assist at least 20 landowners with firewise inventories and management plans.
- ♦ **Land Use Practices**
  - By 2011, provide cost share to 20 landowners for grass seed mixtures for erosion control, wildlife, pasture improvement and weed competition.
  - By 2012, provide 10 irrigators with technical assistance and cost share assistance.
  - By 2013, partner with wildlife organizations to improve wildlife habitat and obtain cost share.
  - Invite WDFW, Ducks Unlimited, Trout Unlimited and others to work on collaborative projects.
  - Continue to maintain the Native Plant Nursery on the Herron Creek Property.
  - Continue practices that we are currently supporting.

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### **Anticipated Funding Sources**

Washington State Conservation Commission, Washington Department of Ecology 319 Funds, Washington DNR (FFFPP & Firewise Programs), NRCS, US Fish & Wildlife Service, Recreation and Conservation Office (RCO)

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## FY2011 (7/1/10 – 6/30/11) Annual Work Plan Ferry Conservation District

**Program Area:** Water Quality

**Goal(s):** By the end of 2011, install 5 miles of riparian fencing along the Kettle River.

By the end of 2011, assess the water quality of Curlew Lake.

By 2015, work with 2 landowners per year over the next 5 years on water quality improvement projects on the San Poil.

Establish off-stream stock/wildlife watering facilities with 2 landowners per year over the next 5 years.

Funding Sources: DOE 319 Fund, Conservation Commission

Activities for FY2010	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Continue water quality monitoring program on Curlew Lake.	7/10 thru 6/11	K. Schulke, L. Odell	18	\$4,000
Apply for a Farm Plan Implementation Program (BLOG II) grant through WSCC when funds are available.	05/10	Staff	5	\$1,000
Contact Curlew Lake area land owners to educate them about upcoming FCD activities and to offer technical and financial assistance.	7/10 thru 6/11	K. Schulke, Staff	10	\$3,000
Solicit BMP project applications, evaluate and prioritize projects, award cost-share funding. Work with landowners for design and permitting.	7/10 thru 6/11	L. Odell, Staff	40	\$10,000
Prepare quarterly newsletter and website articles to update the public on progress and cost share availability. (Ongoing)	7/10 thru 6/11	Staff	12	\$ 4,000
Continue to conduct the annual tree and plant sale to provide plant materials for riparian restoration.	09/10 thru 5/11	Staff	50	\$ 6,000



## FY2011 (7/1/10 – 6/30/11) Annual Work Plan Ferry Conservation District

### Program Area: Farmland Preservation

- Goal(s): **By the beginning of 2010, understand conservation easements.**  
**By the end of 2010, the district board will visit an existing conservation easement to gain information for the formulation of District policy.**  
**By the end of 2010, have at least 2 field tours for school age youth addressing farmland preservation.**  
**By 2012, target 10 large agricultural operators with at least 100 acres for cost share assistance.**

Funding Sources: Conservation Commission

Activities for FY2010	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Contact the Office of Farmland Preservation regarding developing a workshop on conservation easements.	10/10	L. Odell	1	\$200
Research local agencies for information on conservation easements and invite experienced individuals to speak with the Board. (Ongoing)	7/10 – 6/11	L. Odell	10	\$2,000
Locate an existing conservation easement and schedule a site visit for the Board.	10/11	L. Odell	5	\$1,000
Contact existing easement holders to gather information. (Ongoing)	10/10	L. Odell/Staff	5	\$1,000
Continue development of curriculum for education of school-age children regarding the needs for farm lands.	Winter, 10/ 11	Staff/Americorps	20	\$4,500
Develop database of agricultural operators with at least 100 acres.	12/10	L. Odell/Staff	5	\$1,000

### Program Area: Conservation Education

- Goal(s): **Through 2011, collaborate with the Water Conservancy Board to contact water right holders and provide them with information about water rights issues.**  
**Through 2010, continue to develop a conservation curriculum for local school age youth.**  
**By 2012, develop a nature education trail and a historical marker on the Herron Creek property.**  
**By 2012, provide nutrient management education to 75% of small acreage landowners.**  
**By 2013, coordinate on 5 projects with WSU Ferry County Extension.**

Funding Source(s): Conservation Commission,

Activities for FY2010	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Contact the Water Conservancy Board to discuss a water rights issues pamphlet and begin developing the project.	10/10	L. Odell/Staff	5	\$1,000
Obtain a list of current water rights holders.	10/10	L. Odell/Staff	2	\$350



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Contact various groups to begin developing education trail and historical marker projects.	9/10	Board / Staff	3	\$600
Continue development of a conservation curriculum for school age youth.	Ongoing	Staff/AmeriCorps	20	\$2,000
Work with local school districts to implement conservation curriculum ideas.	9/10	Board/Hall, Konz	2	NA
Develop list of small acreage livestock owners.	10/10	Staff	10	\$1,000
Share long range plan with WSU and begin developing education projects.	Fall 10	F. Linscott/Staff	5	\$1,000
Coordinate with WSU on one education project.	Summer 10	Staff	10	\$1,500
Invite a local educator to be involved with the district. (Ongoing)	10/10	Board/P. Beckwith	1	NA

### Program Area: **Forest Health**

Goal(s): **By the end of 2010, review and re-develop a plan for the Myers property.**  
**Through 2011, continue to develop district capacity to provide private landowners assistance with forest management plans.**  
**By 2012, develop a bio-fuels project to reduce fuel loading in the forest and to reduce dependence on outside fuel sources.**  
**By 2012, assist at least 20 landowners with firewise inventories and management plans.**

Funding Source(s): Good Governance Program, Yet to be determined

Activities for FY2010	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Obtain funding for the development of a forest management assistance program.	9/10	Board/Staff	4	1,000
Review and re-develop the Myers property plan as needed.	9/10	Board/Staff	5	1,500
Work with the USFS to ensure the security of a bio-fuel source.	Spring 11	L. Odell	10	1,500
Research bio-fuel developments around the state and begin developing project.	Ongoing	Staff	20	2,000
Develop a pamphlet for the county planning department to distribute to new land/homeowners regarding services.	1/11	Staff	5	775



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### Program Area: Land Use Practices

Goal(s): By 2011, provide cost share to 20 landowners for grass seed mixtures for erosion control, wildlife, pasture improvement and weed competition.  
By 2012, provide 10 irrigators with technical assistance and cost share assistance.  
By 2013, partner with wildlife organizations to improve wildlife habitat and obtain cost share.  
Invite WDFW, Ducks Unlimited, Trout Unlimited and others to work on collaborative projects.  
Continue to maintain the Native Plant Nursery on the Herron Creek Property.  
Continue practices that we are currently supporting.

Funding Source(s): Conservation Commission, NRCS, US Fish & Wildlife Service

Activities for FY2010	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Hold fall grass seed sale and make cost share available to landowners for erosion control, wildlife, pasture improvement, and weed competition.	9/10	F. Linscott/Staff	10	2,000
Inform WDFW, WSU and the Weed Board of program about grass seed program.	10/10	F. Linscott/Staff	1	\$150
Prepare quarterly newsletter and website articles to update the public on grass seed program and cost share availability.	7/10 – 6/11	F. Linscott/Staff	12	2,000
Identify irrigators within Ferry County.	2/11	L. Odell	5	750
Maintain the wildlife corridor on the Herron Creek property.	Summer 10	Staff/Americorps	10	2,000
Identify one potential wildlife habitat improvement project and begin developing it.	08/10	L. Odell	5	350
Sponsor a new FFFPP/RCO project if applicable.	04/11	L. Odell/Staff	10	750
Review annual and long range plans.	Quarterly	Board / Staff	8	1,500

### Program Area: District Operations

Goal(s): Annually complete staff reviews during the 4<sup>th</sup> quarter each calendar year.  
Update the Board of County Commissioners on district activities at least annually.  
By the end of 2010, conduct a board and staff team building activity.  
By 2010, make assessment decision: to pursue or not.  
By 2011, implement a special assessment (if so determined).  
By 2011, continue to develop supervisor and employee training plans for continuing education.  
By 2011, develop an annual meeting event in cooperation with another agency.  
We will continue to maintain high standards of operations related to accounting; grant vouchering, personnel management, Supervisor elections and appointments, and annual reporting.  
By 2011, develop cooperative projects with Okanogan CD, Stevens County CD, and Colville Confederated Tribes.



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By 2010, increase operational budget by 20%.

Funding Source(s): DOE 319 Fund, Conservation Commission, local fundraising

Activities for FY2010	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Submit grant applications for projects as appropriate.	Ongoing	L. Odell/Staff	20	3,000
Plan a team building activity for supervisors, staff, and family.	7/10	Board/Staff	5	750
Conduct staff reviews.	10/10 -12/10	Board	3	NA
Update the Ferry County Board of Commissioners on district activities.	Ongoing	L. Odell/Staff	3	350
Create a file of articles for publication online and in the newsletter.	Ongoing	F. Linscott	10	1,000
Continue to publish a quarterly newsletter.	Qtrly	F. Linscott/Staff	16	8,000
Develop a database of landowners and resource concerns.	Ongoing	Staff	10	1,000
Develop an annual meeting event for 2011.	12/10	Board / Staff	10	1,000
Complete Annual Report of Accomplishments.	8/15/10	Staff	2	200
Complete the FY2012 Annual Plan of Work for approval by Board.	5/15/11	L. Odell/Staff	5	1,000
Complete Supervisor election.	4/11	F. Linscott	3	300
Complete Supervisor appointment, if necessary	4/11	F. Linscott	2	200
Complete Annual Financial Report for approval by Board.	3/15/11	F. Linscott	12	2,000
File Annual Financial Report with State Auditor's Office and WSCC.	5/15/11	F. Linscott	1	100
Complete annual internal audit.	4/01/11	Board Chair	5	500
Prepare resolutions for area and state WACD meetings.	9/15/11	Staff	3	300
Continue to search for additional funding for CD programs	Ongoing	L. Odell, Staff	40	6000
Ensure the timely submission of monthly/quarterly/annual reports for each grant..	Ongoing	F. Linscott/Staff	4	400
Complete vouchering for grant reimbursements by the 15 <sup>th</sup> of each month.	Ongoing	F. Linscott	Ongoing	3,000
Hold board meetings the fourth Wednesday of each month to update the Supervisors on current District activities.	Monthly	Staff/Board	12	5,000
Complete monthly treasurer's report for review and approval by Board.	Monthly	F. Linscott	12	1,800
Develop a Special Assessment proposal	Spring 2010	Board/Staff	20	7,000
Visit local community groups to educate them about the district and the special assessment.	Ongoing	L. Odell/Staff	12	575
Continue to participate in Ferry County Fair, Ferry County Pride Month, the Lake Roosevelt Water Festival, Kinross Arbor Day, & Kettle River Appreciation Day.	Ongoing	Staff	15	2,500
Update long range plan.	7/10, 1/11	Board/ F. Linscott	5	300
Review grant budgets quarterly and implement strategies to ensure efficient use of grant funds.	8/10, 11/10, 2/11, 5/11	F. Linscott	4	800



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### **Proposed 2010 Operating Budget**

#### **Estimated Annual Income**

Dept of Ecology Kettle River Grant (KWIP)	\$ 87,300
Dept of Ecology Curlew Lake Grant (CLASP)	\$ 93,000
WSCC Grants (Implementation Block Grant BLOG I)	\$ 25,000
WSCC Grants (Implementation Block Grant BLOG II)	\$ 15,000
FFF/PP (Whyatt/RCO – anticipated)	\$ 120,000
Topo Maps	\$ 424
Retail Sales	\$ 3,500
Checking/Savings Interest	\$ 17
Property Lease	\$ 1,250
(Other Revenue)	
Misc. Income (sales tax/interest)	<u>\$ 1,400</u>

#### **Total Estimated Income**

**\$ 356,891**

#### **Estimated Annual Expenses**

Administration	\$ 1,606
Salaries & Benefits	\$ 110,000
Payroll Expenses	\$ 21,000
Supplies (office & field)	\$ 5,000
Fuel	\$ 500
Education Expenses	\$ 3,000
Small Tools/Equipment	\$ 3,000
Professional Services	\$ 12,000
Communication	\$ 4,000
Travel	\$ 3,000
Advertising	\$ 3,000
Insurance	\$ 3,500
Dues/Bank Fees	\$ 4,000
Maintenance	\$ 500
Resale Items Expenses	\$ 12,500
Misc. Expenses (taxes, elections)	\$ 1,285
Misc. Flow Through (FFFPP/RCO)	\$ 115,000
Cost Share Payments	<u>\$ 54,000</u>

#### **Total Estimated Expenses**

**\$ 356,891**